



DESOTO DEVELOPMENT CORPORATION
REGULAR BOARD MEETING MINUTES
Thursday, February 8, 2024

The Board of Directors of the DeSoto Development Corporation (DDC) met on **Thursday, February 8, 2024 at 6:00p.m.** in the Council Conference Room located in City Hall at the DeSoto Town Center, 211 East Pleasant Run Road, DeSoto, Texas 75115, The meeting was streamed live on Facebook and archived on the websites.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Corporation's attorney on any agenda item listed herein.

REGULAR SESSION - THE MEETING WAS CALLED TO ORDER by President Michael Baldwin at 6:14 p.m.

Present:

Michael Baldwin, Board President
Felicia Pierson, Secretary/Treasurer
Mark Jones, Director
Akilah S. Wallace, Director

Absent:

Latosha Herron Bruff, Vice-President
Dr. Ahmad Garrett-Price, Director
Dr. Micaela Herndon, Director

Staff Present:

Matt Carlson - Executive Director
Rhonda Faulkner - Marketing & Outreach Economic Development Coordinator
Melba Hill – Economic Development Specialist

Also Present:

Councilmember Andre' Byrd, City Council Liaison
Victoria Thomas, Attorney

Invocation given by Director Mark Jones



REGULAR AGENDA— NEW BUSINESS— Items for discussion and/or possible action:

1. Financial Status Report- The timing of the January Board meeting did not allow for the preparation of financial statements. January's financial status report will be included at the February 14, 2024 Board meeting.

2. Councilmember Byrd expressed his appreciation to Matt Carlson for his presentation during the Council Winter Retreat on January 26th, and thanked President Baldwin and Director Mark Jones for attending.

He also informed the board that the Mayor has appointed an Ad hoc Committee to assist in the search process for a new city manager. The committee consist of Mayor Proctor, Councilmembers Dinah Marks and Crystal Chism. Councilman Byrd provided copies of the job description and an overview of what The City of DeSoto is looking for in this role. This information is public and can be found on the Texas Municipal Leagues' website/careers. He reminded the board of the upcoming election of Place Seven (Letitia Hughes – incumbent) and Place Six (Crystal Chism – incumbent) on May 4th.The Character Code adoption is upcoming on March 5, 2024 He expressed that the Mayor's State of The City was very well executed and the pride of the City was evident.

CONSENT AGENDA

Items are listed on the Consent Agenda by the DDC Chief Executive Director and are recommended to the DDC Board of Directors for single vote of approval. Any item may be removed from the Consent Agenda for separate vote at the request of a Board Director.

1. Consider approving the January 4, 2024 Special Board Meeting Minutes.
2. Consider approving the January 11, 2024 Regular Board Meeting Minutes.
3. Consider approving the January Financial Statement.

On a motion by Director Mark Jones and second by Director Akilah Wallace, the January 4th and January 11th board meeting minutes items were approved unanimously.

Executive Session convened at 6:32pm.

EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE:

Pursuant to Texas Government Code Section 551.087: Economic Development Deliberation

1. Consider and take-action on Façade Grant for TownePlace Suites:
 - Pulled at the request of the Chief Executive Officer.
2. Consider and take-action on Façade Grant for Muhimu Oils



RECONVENE INTO OPEN SESSION

The Board reconvened into open session at 7:03pm

1. Conduct a public hearing to consider and take-action on Façade Grant for Muhimu Oils in an amount not to exceed \$50,000.00

On a motion by Director Mark Jones and second by Director Akilah Wallace, to conduct a public hearing on a Façade Grant for Muhimu Oils.

No comments were made during the public hearing.

On a motion by Director Mark Jones and second by Director Akilah Wallace, to close a public hearing on a Façade Grant for Muhimu Oils.

ACTION AS RESULT OF EXECUTIVE SESSION

On a motion by Director Akilah Wallace and second by Director Mark Jones, The Board authorized the Chief Executive Officer to negotiate and execute a Façade Grant Agreement for Muhimu Oils LLC, in the amount not to exceed \$50,000.00.

BRIEFING BY CHIEF EXECUTIVE OFFICER —Matt Carlson

1. Mr. Carlson delivered a brief update of business plan goals, department goals and personal professional development plans of the staff a copy of which is attached and made part of these minutes

ADJOURNMENT

At 8:01 pm

A handwritten signature in black ink, appearing to read "Matt Carlson", is written over a horizontal line. To the right of the signature, there are blue initials "mh".

J. Matt Carlson—Chief Executive Officer